

## **PACIFIC FISHERIES TECHNOLOGISTS CONSTITUTION**

### **NAME OF ORGANIZATION**

The name of the organization shall be "**PACIFIC FISHERIES TECHNOLOGISTS**".

### **PURPOSE OF ORGANIZATION**

The purpose of the organization shall be to provide a medium of exchange of technical and scientific information among fisheries technologists, and those interested in fisheries technology, by holding meetings for the presentation of papers and discussions of technical scientific matters relating to the fisheries industries and to collaborate with research institutes, universities, and governmental agencies engaged in fisheries work.

### **MEMBERSHIP**

Membership shall be open to anyone interested in fisheries technology. Emeritus members shall be: (1) currently retired, (2) active participants in past PFT meetings, (3) recommended by any PFT member, (4) designated by the Executive Committee, (5) identified in the membership database. All past Presidents, Secretaries, Treasurers and technical program chairs shall automatically become emeritus members upon retirement.

### **ATTENDANCE AT MEETING**

There shall be two kinds of meetings: "Open" and "Members Only". Visitors shall be welcome to all "Open" meetings but shall be excluded from "Members Only" meetings. A quorum for the transaction of any business, including the election of officers, shall be two-thirds of the membership attending the meeting.

### **MEETINGS**

The regular annual meeting will be held in a six-year rotation in the following order: (1) British Columbia, (2) Alaska, (3) Mexico, (4) California, (5) Oregon, and (6) Washington. The membership may decide to insert another location in this sequence on a one-time basis. Duration and time of meeting shall be left to the discretion of the Executive Committee. Special meetings may be held at any time or place at the discretion of the Executive Committee.

### **OFFICERS**

The officers of the organization shall consist of a President, Secretary, Treasurer, Technical Program Chair and an Executive Committee of Regional Representatives who shall reside in British Columbia, Washington, Oregon, California, Alaska, Hawaii, and Mexico respectively. There shall be an At-Large Representative and a Student Representative who may reside anywhere within the membership range of this organization. The President, Secretary, Treasurer, Technical Program Chair, Keeper of the Checkbook, past President, past Secretary, and past Treasurer shall also be members of the Executive Committee.

### **DUTIES OF THE OFFICERS**

1. **President** - The President has the responsibility for establishing the time and place of the annual meeting, for arranging and presiding at all meetings, and for the content of all meetings.
2. **Secretary** - The Secretary is the chief assistant of the President. The Secretary is responsible for maintaining and distributing a current membership list, any

correspondence needed with respect to PFT meetings and assist, as needed, in planning and arranging of annual meetings.

3. **Treasurer** - The Treasurer is responsible for collecting dues, maintaining the treasury, and for registration at the annual meeting. Other responsibilities include: payment of all bills in a timely manner, maintaining proper and up-to-date financial records, and transfer funds and final annual balance sheet to Keeper of the Checkbook. Also assist the President, as necessary, in planning and arranging of annual meeting.

4. **Keeper of the Checkbook** - The Keeper of the Checkbook has the responsibility of maintaining financial records, carrying out a yearly audit and arranging for advance transfers of funds to the local treasurer, as needed, for planning and execution of annual meeting. The office of Keeper of the Checkbook will provide stability for long term purposes and demands of the treasury.

5. **Area, At-Large, and Student Representatives** - The Representatives are responsible for assisting the President by arranging for speakers, maintaining liaison with members in their areas, and advising the President and Secretary of conflicting meetings.

6. **Executive Committee** - The Executive Committee is the governing body of the PFT and has the primary responsibility of recommending a slate of new officers for approval by the membership.

7. **Technical Program Chair** - The Technical Program Chair is responsible for soliciting presentations and scheduling the oral and poster presentations during the annual meeting.

## **NOMINATIONS**

The outgoing Executive Committee shall nominate the next President, Secretary, Treasurer, Technical Program Chair, Keeper of the Checkbook, and Regional, At-Large, and Student Representatives. No one who has held the office of President, Secretary, or Treasurer may be nominated for any of these offices until the expiration of two years after they have held such office. Additional nominations may be made from the floor.

The outgoing Executive Committee shall appoint a Nominating Committee of at least three members who will work during the current year to nominate members to serve as the subsequent year's Executive Committee.

## **ELECTIONS**

Elections shall be carried out at the annual Business Meeting and presided over by the Executive Committee. Voting shall be by a show of hands. The President will cast the deciding vote in case of a tie and announce the names of the elected officers.

## **DUES**

Annual dues shall be ten (\$10.00) dollars per year. Annual dues will be waived for emeritus members who have retired from active work. The Executive Committee will decide registration charges for the annual meeting. Membership in good standing may be maintained by paying the annual dues. Members, except emeritus members who have not paid dues for two consecutive years will be removed from the mailing list

## **AMENDMENT OF THE CONSTITUTION**

Amendment of the constitution may be effected by a two-thirds vote of members at any annual meeting.

Amended February 14, 1978	Added California to rotation
Amended March 31, 1981	Increased dues to \$5.00/year
Amended February 28, 1984	Added Alaska to rotation
Amended May 29, 1987	Exempted emeritus members from paying annual dues and defined Emeritus members
Amended February 3, 1993	Added office of Treasurer, Permanent Treasurer, and increased dues to \$10.00/year
Amended February 8, 1994	Added Mexico to rotation
Amended February 24, 1998	PFT members voted in favor of filing as a non-profit organization. The Permanent Treasurer position has been dissolved. There will be a Keeper of the Checkbook
Amended February 25, 2003	Changed list of meeting locations from five-years to six-years and put in order of current sequence
Amended February 25, 2003	Added description and requirements for emeritus members
Amended February 25, 2003	Added Keeper of the Checkbook to Executive Committee and included a description of duties
Amended February 25, 2003	Emeritus member information added under MEMBERSHIP
Amended February 20, 2007	Added Technical Program Chair to Executive Committee. Deleted term of Permanent Treasurer to correspond to 2/24/98
Amended February 23, 2009	Added Student Representative Added Nominating Committee